



Department of Environmental Quality, Waste and Hazardous Materials Division  
**USED OIL INSPECTION FORM – OIL PROCESSORS AND RE-REFINERS**

Facility's Name \_\_\_\_\_ Part 8 Rules

Date \_\_\_\_\_ ID# \_\_\_\_\_ 1994 PA 451

**Note:** Used oil is defined as "any oil which has been refined from crude oil, or any synthetic oil which has been used and as a result of use, is contaminated with physical or chemical impurities." R 299.9109

**Note:** Processing means chemical or physical operations designed to produce from used oil, or to make used oil more amenable for production of fuels oils, lubricants, or other used oil-derived products. Processing includes, but is not limited to, blending used oil with virgin petroleum products, blending used oils to meet fuel specifications, filtration, simple distillation, chemical or physical separation or re-refining. (40 CFR §279.50)

**USED OIL PROCESSORS AND RE-REFINERS (Rule 813)**

NI – Not Inspected, N/A – Not Applicable		YES	NO
1. Does the facility do any of the following which exempts it from these regulations: (Rule 813(2))			
a) incidental processing that occurs during the normal course of transportation? (Rule 813(2)(a))	UOA	<input type="checkbox"/>	<input type="checkbox"/>
b) incidental processing that occurs during the normal course of used oil management? (Rule 813(2)(b))	UOA	<input type="checkbox"/>	<input type="checkbox"/>
c) generators conducting the following operations on-site provided the oil is not sent to a burner: (Rule 813(2)(c))			
i) filter, clean, recondition used oil for reuse by generator? (Rule 813(2)(c)(i))	UOA	<input type="checkbox"/>	<input type="checkbox"/>
ii) separating used oil from waste water to make acceptable for discharge or reuse? (Rule 813(2)(c)(ii))	UOA	<input type="checkbox"/>	<input type="checkbox"/>
iii) mist collectors to remove small droplets of used oil from in-plant air? (Rule 813(2)(c)(iii))	UOA	<input type="checkbox"/>	<input type="checkbox"/>
iv) draining/removing used oil from material? (Rule 813(2)(c)(iv))	UOA	<input type="checkbox"/>	<input type="checkbox"/>
v) filtering, separating, reconditioning used oil before burning in a space heater? (Rule 813(2)(c)(v))	UOA	<input type="checkbox"/>	<input type="checkbox"/>
2. Does used oil processor or re-refiner have EPA ID #? (Rule 813(3):(40 CFR 279.51))	UOA	<input type="checkbox"/>	NI N/A
3. Does used oil processor or re-refiner have the following: (Rule 813(3): (40 CFR 279.52(a))			
a) maintains/operates facility to minimize fire, explosions, releases? (Rule 813(3) :(40 CFR 279.52(a)(1))	UOA	<input type="checkbox"/>	NI N/A
b) equipped w/ following unless none of the hazards posed could require it: (Rule 813(3) :(40 CFR 279.52(a)(2))			
i) internal communication or alarm system? (Rule 813(3): (40 CFR 279.52(a)(2)(i))	UOA	<input type="checkbox"/>	NI N/A
ii) telephone/radio capable of summoning emergency assistance from local police/fire? (Rule 813(3) : (40 CFR 279.52(a)(2)(ii))	UOA	<input type="checkbox"/>	NI N/A
iii) fire extinguishers, fire control equipment, spill control equipment and decontamination equipment? (Rule 813(3): (40 CFR 279.52(a)(2)(iii))	UOA	<input type="checkbox"/>	NI N/A
iv) adequate water supply? (Rule 813(3): (40 CFR 279.52(a)(2)(iv))	UOA	<input type="checkbox"/>	NI N/A
c) Test and maintain fire, spill and decontamination equipment? (Rule 813(3) : (40 CFR 279.52(a)(3))	UOA	<input type="checkbox"/>	NI N/A
d) Whenever used oil is being handled do all persons have immediate access to internal alarm or emergency communication device (directly or indirectly)? (Rule 813(3) :(40 CFR 279.52(a)(4)(i))	UOA	<input type="checkbox"/>	NI N/A
e) If one employee on-site, is there immediate access to a device, such as telephone/radio capable of summoning emergency assistance from local police/fire? (Rule 813(3) :(40 CFR 279.52(a)(4)(ii))	UOA	<input type="checkbox"/>	NI N/A
f) Aisle space maintained to allow unobstructed movement? (Rule 813(3) :(40CFR 279.52(a)(5))	UOA	<input type="checkbox"/>	NI N/A
g) Arrangements made w/ local fire, police, & emergency response departments? (Rule 813(3): (40 CFR 279.52(a)(6)(i))	UOA	<input type="checkbox"/>	NI N/A
h) If state or local authorities decline to enter into arrangements, was the refusal documented? (Rule 813(3):(40 CFR 279.52(a)(6)(ii))	UOA	<input type="checkbox"/>	NI N/A
i) Has contingency plan designed to minimize hazards to human health & environment from fires, explosions or releases which:			
i) describes action personnel take in response to fire, explosion, releases? (Rule 813(3) :(40 CFR 279.52(b)(2)(i))	UOA	<input type="checkbox"/>	NI N/A
ii) describe arrangements agreed to by local fire, police, emergency response? (Rule 813(3) :(40 CFR 279.52(b)(2)(iii))	UOA	<input type="checkbox"/>	NI N/A
iii) lists names, addresses & phone #'s (office & home) of emergency coordinator(s)? (Rule 813(3): (40 CFR 279.52(b)(2)(iv))	UOA	<input type="checkbox"/>	NI N/A
iv) lists & describes location & capabilities of all emergency equipment for fire, spills, communications, & decontamination? (Rule 813(3):(40 CFR 279.52(b)(2)(v)) ( )	UOA	<input type="checkbox"/>	NI N/A
v) describes evacuation signal, evacuation & alternative routes? (Rule 813(3) : (40 CFR 279.52(b)(2)(vi))	UOA	<input type="checkbox"/>	NI N/A
4. Was plan carried out immediately if there was fire, explosion or release which could threaten human health & environment? (Rule 813(3):(40 CFR 279.52(b)(1)(ii))	UOA	<input type="checkbox"/>	NI N/A
5. Are copies of plan & revisions kept at facility? (Rule 813(3): (40 CFR 279.52(b)(3)(i))	UOA	<input type="checkbox"/>	NI N/A

	YES	NO
6. Are copies of plan submitted to all local police, fire, hospitals, state & local emergency response teams? (Rule 813(3):(40 CFR 279.52(b)(3)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
7. Was plan amended if it failed in an emergency or when any of the following changed: regulation, facility operation, emergency coordinator, emergency equipment? (Rule 813(3) : (40 CFR 279.52(b)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
8. Is there always an emergency coordinator on premise or on call? (Rule 813(3): (40 CFR 279.52(b)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
9. Is emergency coordinator(s) thoroughly familiar w/ all aspects of contingency plan, operations & location of used oil? (Rule 813(3):(40 CFR 279.52(b)(5)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
10. Does emergency coordinator have authority to carry out plan & commit resources? (Rule 813(3):(40 CFR 279.52(b)(5)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
11. If there was an imminent or actual emergency, were emergency procedures initiated? (Rule 813(3): (40 CFR 279.52(b)(6)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
12. Are summary reports & details of all incidents that require implementation of contingency plan available & maintained at facility until closure? (Rule 813(3):(40 CFR 279.57(a)(2)(ii)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
13. Are containers & tanks used to store oil at a processing & re-refining facility:		
a) in good condition? (Rule 813(3): (40 CFR 279.54(b)(1)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
b) not leaking (no visible leaks)? (Rule 813(3):(40 CFR 279.54(b)(2)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
14. Are containers, used to store used oil at a processing and re-refining facility, in a secondary containment system which has:		
a) dikes, berms or retaining walls? (Rule 813(3): (40 CFR 279.54(c)(1)(i)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
b) floor w/in entire diked/bermed area? (Rule 813(3):(40 CFR 279.54(c)(1)(ii)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
c) walls & floor sufficiently impervious to used oil? (Rule 813(3):(40 CFR 279.54(c)(2)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A

## OR

d) an equivalent secondary containment system? (Rule 813(3):(40 CFR 279.54(c)(1)(iii)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
15. Are aboveground tanks used to store used oil at a processing and re-refining facility in a secondary containment system which has:		
a) dikes, berms or retaining walls? (Rule 813(3):(40 CFR 279.54(d)(1)(i)) & (40 CFR 279.54(e)(1)(i)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
b) floor within the entire diked/bermed area? (Rule 813(3):(40 CFR 279.54(d)(1)(ii)) & (40 CFR 279.54(e)(1)(ii)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
c) walls & floor sufficiently impervious to used oil? (Rule 813(3): (40 CFR 279.54(d)(2) & 40 CFR 279.54(e)(2)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A

## OR

d) equivalent secondary containment system? (Rule 813(3): (40 CFR 279.54(d)(1)(iii)) & (40 CFR 279.54(e)(1)(iii)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
16. Are containers & above ground tanks used to store oil at processing & re-refining facility labeled/marked "Used Oil"? (Rule 813(3): (40 CFR 279.54(F)(1)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
17. Are fill pipes that transfer used oil into underground storage tanks at transfer facilities labeled/marked "Used Oil"? (Rule 813(3):40 CFR 279.54(f)(2))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
18. Upon detection of a release, did the facility:		
a) stop the release? (Rule 813(3):(40 CFR 279.54(g)(1)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
b) contain the released oil? (Rule 813(3) :(40 CFR 279.54(g)(2)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
c) clean-up and manage the released used oil and other material? (Rule 813(3): (40 CFR 279.54(g)(3)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
d) if necessary to prevent future releases, repair/ replace any leaking oil containers or tanks? (Rule 813(3): (40 CFR 279.54(g)(4)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
19. When an above-ground tank is closed, does facility remove/decontaminate used oil residues in tanks, containment, soils, structures, & equipment & manage correctly? (Rule 813(3):(40 CFR 279.54(h)(1)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
20. When an above-ground tank is closed, if all contaminated soils can not be removed/decontaminated, is tank closed & in post-closure as per landfill requirements? (Rule 813(3): (40 CFR 279.54(h)(1)(ii)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
21. At closure are all containers of used oil or residues removed from site? (Rule 813(3): (40 CFR 279.54(h)(2)(i)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
22. At closure are used oil residues, system component, containment soils, & equipment at container storage area(s) removed or decontaminated? (Rule 813(3) (40 CFR 279.54(h)(2)(ii)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
23. Does the used oil processor/re-refiner develop & follow written analytical plan which includes: (Rule 813(3): (40 CFR 279.55))		
a) rebuttable presumption for used oil? (Rule 813(3):(40 CFR 279.55(a)))	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
i) sample analysis or knowledge of halogen content of used oil will be used to make determination?	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
ii) sample analysis method used for obtaining representative sample, approved or equivalent sampling method & frequency of sampling?	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A
b) on-specification used oil fuel: (Rule 813(3):(40 CFR 279.55(b)))		
i) sample analysis or other information used to make determination?	UOA	<input type="checkbox"/> <input type="checkbox"/> NI N/A

		YES	NO
ii) sample analysis method used for obtaining representative sample, approved or equivalent sampling method & frequency of sampling?	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
24. Are records & results of any analysis available & maintained at facility until closure? (Rule 813(3): (40 CFR 279.56(a)(2)(i))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
25. Does used oil processor/re-refiner keep record of each oil shipment accepted? (Rule 813(3):(40 CFR 279.56(a))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
26. Do records of accepted used oil contain the following: (Rule 813(3):(40 CFR 279.56(a))			
a) name & address of transporter who delivered used oil? (Rule 813(3): (40 CFR 279.56(a)(1))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
b) name & address of generator or processor/re-refiner who sent used oil? (Rule 813(3):(40 CFR 279.56(a)(2))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
c) EPA ID # of transporter who delivered used oil? (Rule 813(3): (40 CFR 279.56(a)(3))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
d) if applicable, EPA ID # of generator or processor/re-refiner who sent used oil? (Rule 813(3): (40 CFR 279.56(a)(4))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
e) the quantity of used oil accepted? (Rule 813(3):(40 CFR 279.56(a)(5))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
f) the date of acceptance? (Rule 813(3): (40 CFR 279.56(a)(6))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
27. Do records of used oil shipped to used oil burner, processor/re-refiner, or disposal facility contain the following?			
a) name & address of transporter who delivered used oil to burner, processor/re-refiner, or disposal facility? (Rule 813(3):40 CFR 279.56(b)(1))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
b) name & address of burner, processor/re-refiner, or disposal facility who received used oil? (Rule 813(3):(40 CFR 279.56(b)(2))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
c) EPA ID # of transporter who delivered to used oil burner, processor/re-refiner, or disposal facility? (Rule 813(3):(40 CFR 279.56(b)(3))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
d) EPA ID# of burner, processor/re-refiner, or disposal facility who received used oil? (Rule 813(3):(40 CFR 279.56(b)(4))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
e) the quantity of used oil shipped? (Rule 813(3):(40 CFR 279.56(b)(5))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
f) the date of shipment? (Rule 813(3):(40 CFR 279.56(b)(6))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
28. Are the records kept for at least 3 years? (Rule 813(3):(40 CFR 279.56(c))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
29. Does used oil processor-re-refiner report to the Director by 3/1 of each even numbered year the following:			
a) the EPA ID#, name & address of processor/re-refiner? (Rule 813(3):(40 CFR 279.57(b)(1))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
b) calendar year covered by the report? (Rule 813(3):(40 CFR 279.57(b)(2))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
c) quantity of used oil accepted, manner & specific process employed to process/re-refine. (Rule 813(3):(40 CFR 279.57(b)(3))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
30. Does transporter who transported used oil off-site from processor/re-refiner have EPA ID #? (Rule 813(3):(40 CFR 279.58))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
31. Does processor ensure used oil wasn't hazardous waste by testing or knowledge of halogen content in light of materials or process used? (Rule 813(4))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
32. Are records of analysis or information used to comply with #31 kept for no less than 3 years? (Rule 813(4))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
33. Do the used oil processor or re-refiner store used oil in a unit other than a container or tank? (Rule 813(5))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
34. Is any residue from the storage, processing, or re-refining managed correctly? (Rule 813(6))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A

#### USED OIL DISPOSAL (Rule 816)

35. Is used oil that could not be recycled & is being disposed of & is not a hazardous waste managed in accordance with applicable federal & state regulations? (Rule 816(2))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A
36. Is oil used as a dust suppressant? (Rule 816(3))	UOA	<input type="checkbox"/>	<input type="checkbox"/> NI N/A

#### COMMENTS:-

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